IN THE UNITED STATES DISTRICT COURT FOR THE EASTERN DISTRICT OF VIRGINIA Richmond Division

SARAH E. SPIERS,)	
Plaintiff,)	
V.)	Civil Action No. 3:24-cv-174 (SLS)
WHITEFORD TAYLOR & PRESTON, L.L.P.,)	
Defendant.)	
)	

ORDER SETTING PRETRIAL CONFERENCE

Pursuant to Fed. R. Civ. P. 16(a) and 16(b) and Local Rule 16(B), a pretrial conference is scheduled in this action for **May 21, 2024, at 11:00 A.M**. Please report to the Chambers of Magistrate Judge Speight, Fifth Floor, Spottswood R. Robinson, III and Robert R. Merhige, Jr. United States Courthouse, 701 East Broad Street, Richmond, Virginia 23219. It is anticipated that the conference will last approximately fifteen (15) minutes.

Pursuant to Fed. R. Civ. P. 26(f) and Local Rule 26(A)(1), counsel: (1) shall confer not later than ten (10) days before the pretrial conference for the purposes required by Fed. R. Civ. P. 26(f); and (2) shall report orally at the pretrial conference on the discovery plan required by 26(f).

At the conference, the case will be set for trial. Unless approved by the Court before the pretrial conference, counsel who will actually try the case or counsel with full decision-making authority shall attend the pretrial conference. Counsel attending shall be prepared to provide available dates for trial and motions for all counsel of record. In any event, counsel shall be knowledgeable of the facts and legal issues in the action and shall be prepared to set a firm trial

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date. Absent extraordinary circumstances, pretrial conferences will not be conducted via

telephone.

A settlement conference referral, if not already made, will be made at the time of the Initial

Pretrial Conference. Counsel for each party, and a representative of each party with authority to

conclude a settlement of this action, shall meet in person with the assigned magistrate judge to

discuss settlement. The representative for a business entity (corporation, partnership or otherwise)

must be an officer or employee not employed in the business entity's law department or general

counsel's office, although such lawyers are welcome to attend with the other representative. Each

counsel shall be prepared to present a cogent, brief summary of the issues of liability and damages.

Counsel for each party shall be responsible to assure that the settlement conference is conducted

as herein prescribed.

It is so ORDERED.

Summer L. Speight

United States Magistrate Judge

Richmond, Virginia Date: May 16, 2024

IF THIS CASE IS SETTLED PRIOR TO THE CONFERENCE, PLEASE CALL THE

CHAMBERS AT 804-916-2860. THANK YOU.

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